



## RESUME INFORMATION

When filling out your resume, follow these guidelines. From top to bottom, list these categories in the following order – Film, Television, Commercials, Industrial/Training Film, Theatre, Training, and Special Skills.

### **Film and Television**

List three things for each credit. 1) Name of show 2) Size of role, and 3) Director. If you don't have the director's name, then list the network, studio, or production company.

### **Theatre**

List: 1) Name of the play, 2) Character, and 3) Name of theatre. If you have New York credits, make them more noticeable.

### **Commercials**

List: 1) the product 2) the producer

- ◆ Since you will be auditioning for competitive sponsors from time to time, it can be to your disadvantage to list all the commercials you have done. If you are called to an audition for a product that is competitive with one you already have on your resume, go to your computer and edit your resume for the audition.
- ◆ It is acceptable to type *"Conflicts Available Upon Request"* only if you have long list. This statement must never be used to disguise inexperience.

### **Industrial**

List items which are of unique interest or if you need to fill space on your resume.

### **Training**

Be honest and brief.

### **Special Skills**

Only list those at which you are proficient.

**Print your resume on the back of your headshot or on a good quality paper in a conservative color such as white, cream or gray. If you print on paper, trim it to fit the size of the photo and staple it to your headshot.**